

PLATAFORMA ZOOM (COLIBRI)
VIDEOCONFERENCE TOOL USER MANUAL
FOR STUDENTS

Versão 1.1

Contact for help: iajuda.covid19@iscte-iul.pt

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INTRODUCTION

The ZOOM (Colibri) platform unifies cloud video conferencing, simple online meetings, group messaging, and a software conference room solution on one easy-to-use platform. The ZOOM solution offers the best video, audio and wireless screen sharing experience on Windows, Mac, Linux, iOS, Android, Blackberry, Zoom Rooms and rooms with H.323 / SIP systems.



The licensing we are using is provided to us by the FCCN, and is the same as that available to all public higher education institutions (at least in Portugal).

If necessary, you can reach the IT Service by email: iajuda.covid19@iscte-iul.pt.

INSTALLING THE ZOOM CLIENT APPLICATION ON THE COMPUTER

Whenever you use the Colibri v3 (ZOOM) service, you will be taken to a page that will automatically try to install the version most suitable for the device. If you are interested, you can also install the application manually by downloading it from <https://videoconf-colibri.zoom.us/download>. Follow **only** the installation steps. **Do not log in**.

Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.

Download

Version 4.6.7 (18176.0301)

INSTALLING THE ZOOM CLIENT APPLICATION ON A SMARTPHONE

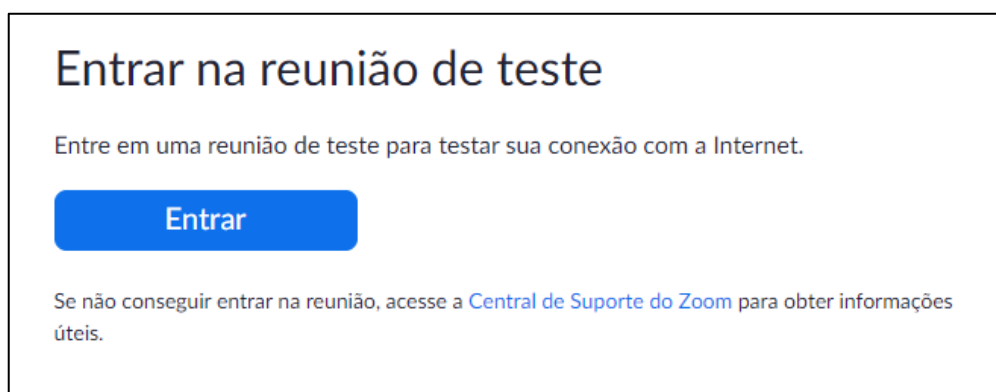
Access Google Play Store or Apple Store and search for ZOOM:



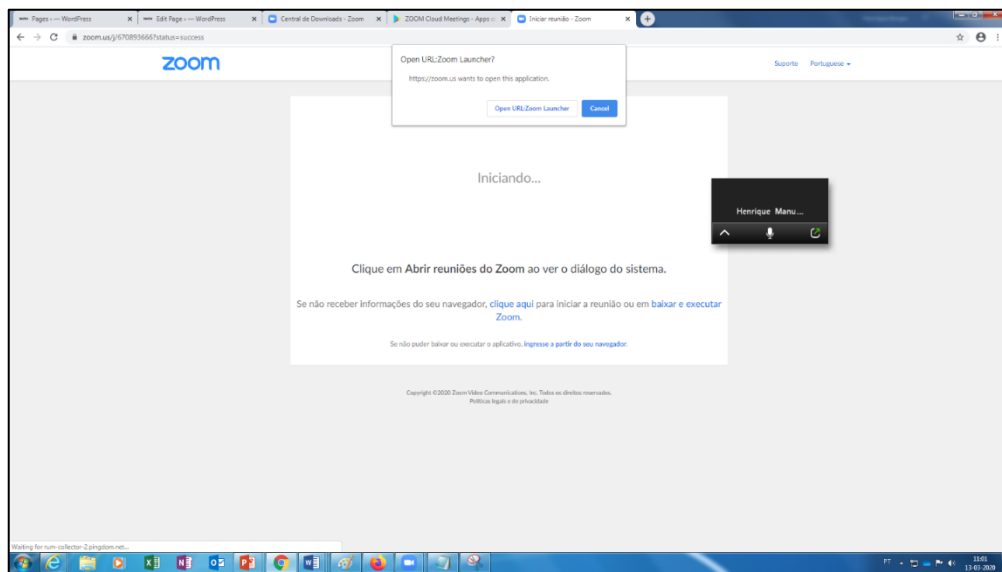
TEST THE ZOOM CLIENT APPLICATION

Enter a test room to familiarize yourself with the platform as well as to check your internet connection and key features: testing your microphone and speaker. Follow the installation steps.

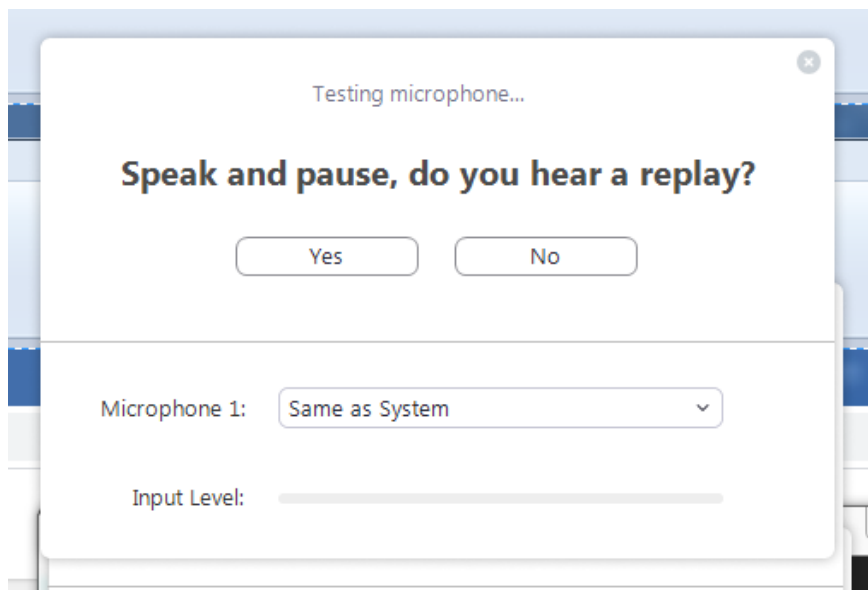
1. Access to <https://zoom.us/test>.
2. Click on “**Entrar**”. (Or “Enter” depending on your browser default language)



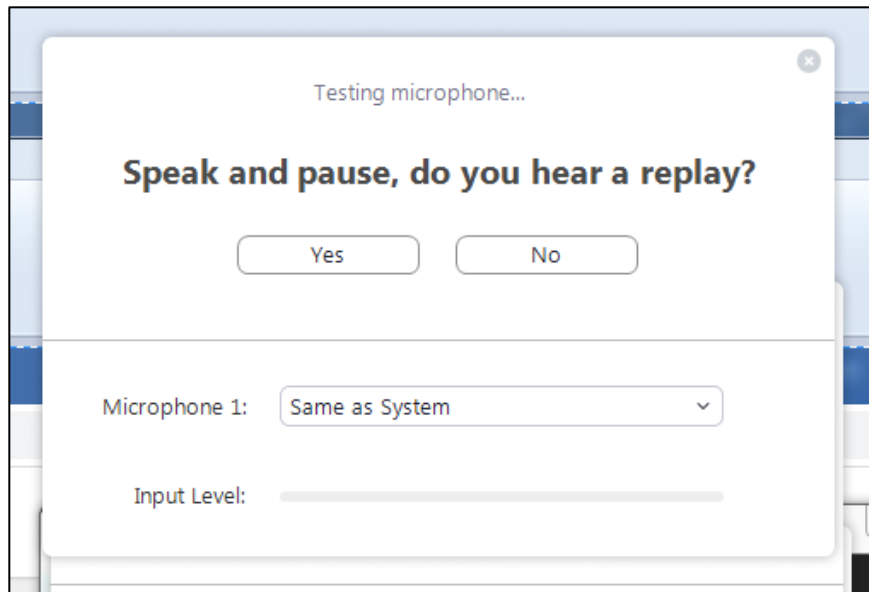
3. Click on **“Open URL: Zoom Launcher”**.



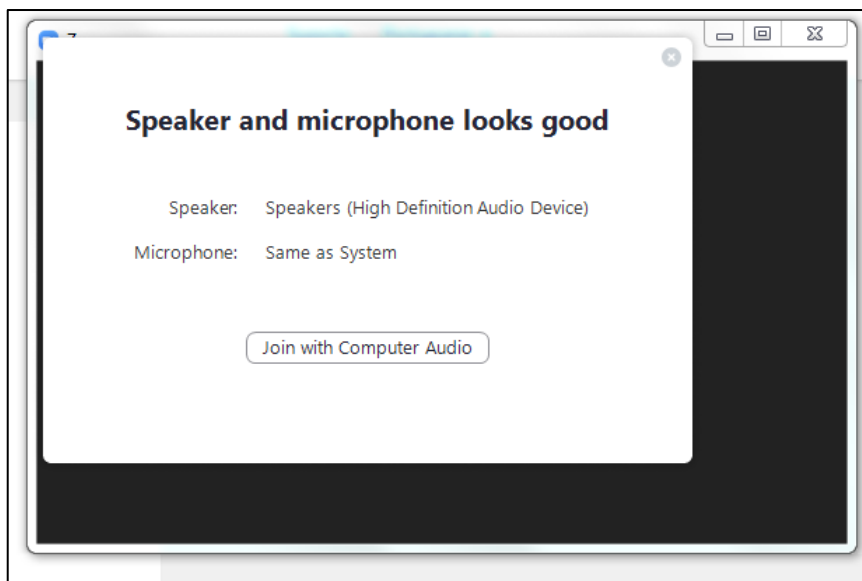
4. Click on **“Yes”** if you listen a phone ring or **“NO”** if you don’t.



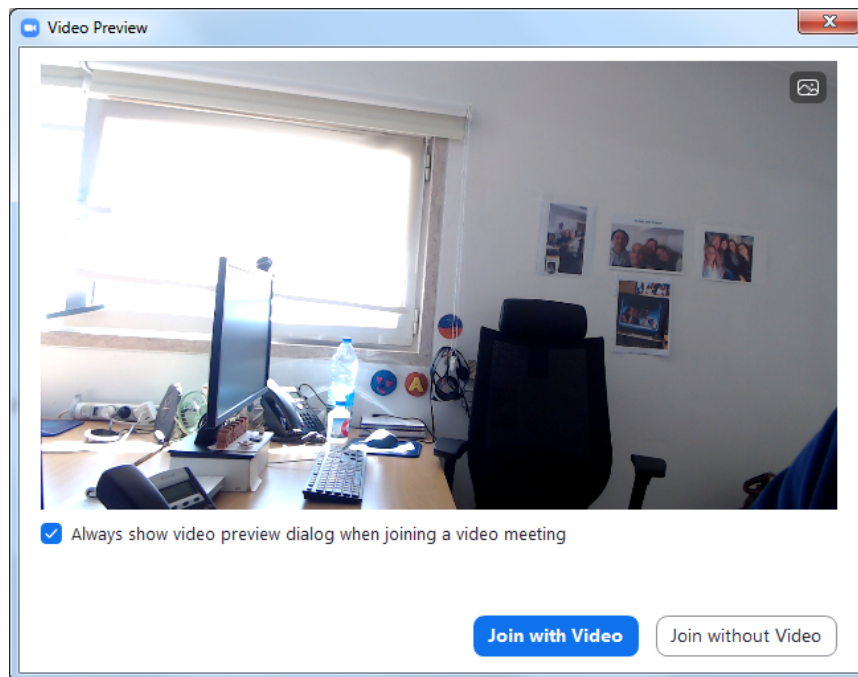
5. Say a phrase slowly. Click on **“Yes”** if you listen to the recording or **“No”** if you don’t.



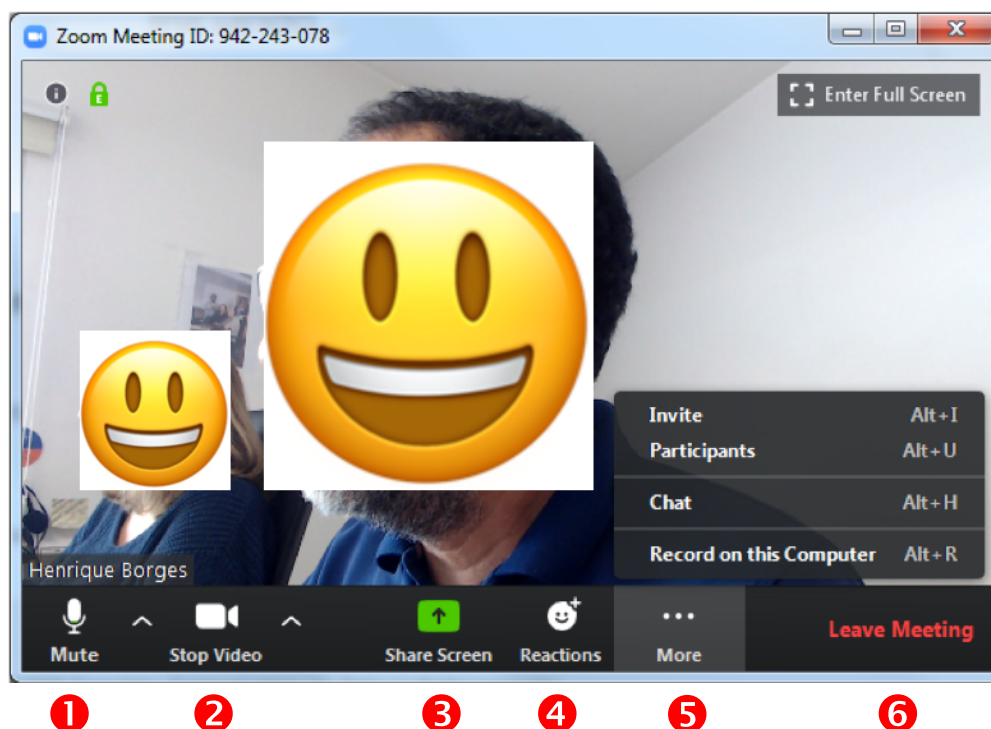
6. Click on **“Join with Computer Audio”**.



7. Click on “Join with Video” .



8. Try all the functionalities:



	Button	Observações
1	Audio	Turn the microphone On/Off
2	Video	Turn Ligar/Desligar the camera
3	Share	Share an aplicação
4	Reactions	Express emotions
5	More...	More options
6	Leave Meeting	Leave the meeting

WATCH A CLASS

In the context of distance learning, each class can be divided into smaller classes. Therefore, students will be able to receive two (or more) invitations for each class from each teacher.

As a rule, these invitations will be launched from the e-learning platforms: **Blackboard** or **Fénix**.

To enter the virtual classroom, just follow the **first link** (for the first part) and the subsequent links for the remaining parts.