

Study and Research Room Rules

1 – There is one Study and Research Room available for student use. This room is for the exclusive use of ISCTE-IUL PhD and Master's students who wish to work in a group.

2 – In the study room is totally prohibited to:

- a) make noise;
- b) talk loud;
- c) smoke (including electronic cigarettes);
- d) eat and drink (except bottled water);
- e) use mobile phone;
- f) use electric plugs to charge mobile phone battery, unless they are not required for laptop use;
- g) damage or re-arrange of the furniture;
- h) take notes or damage books in any way;
- i) store the books on the shelves after reading.

3 – Each group can not exceed 4 members.

4 – The table request is made at the Library Customer Service Desk (1st floor) by the user responsible for the group and the identification of other members is confirmed (student card or other ID with a photo to identify).

5 – The booking can be made for 3 hours, renewable for the same period if there is no reservation (groups in the waiting list).

6 – Other areas are reserved, on an exclusive basis, to read and study individually. In this sense, it is not allowed group study.

7 – Users should not leave their study room table for a period that exceeds 15 minutes.

8 – By breaking the rules described above the following penalties can be applied: verbal warning; ban or expulsion, temporary or total, of the library services and facilities.

9 – Library staff may undertake, at any moment, verification actions in case of harmful behaviors.

10 – Library staff is authorized to invite users to leave library facilities when these rules are not observed.