

ISCTE – University Institute of Lisbon

Public Notice

Opening of the international selection competition procedure for the hiring of doctorate holder(s) under article 23 of Decree-Law No. 57/2016, of August 29th, as amended by Law 57/2017 of July 19th.

I. Maria de Lurdes Reis Rodrigues, Rector of ISCTE-IUL, makes known that, following her executive order issued on the 31th July 2018, for 30 business days from the day immediately after the publication of the current public notice, international selection competitions are open for one (1) doctorate position, for the pursuit of science and technology management activities, within the field of Social Sciences.

The hiring proceedings are carried out for uncertain term employment contract, under the Labour Code, and may not exceed the maximum length of six years. The competition aims exclusively to fill the specified vacancies, may be withdrawn up to the homologation of the respective final candidate ranking lists, and is concluded with the fulfilment of the tendered employment positions.

II. Applicable Law

1. The competition is governed by the provisions set forth in Decree-Law No. 57/2016, of August 29th, with the amendments introduced by Law 57/2017 of July 19th, which approves a doctorate holders' hiring regime aimed at stimulating scientific and technological employment in all areas of knowledge (RJEC), by the Implementing Decree No. 11-A/2017 of December 29th, which regulates the salary levels of the contracts, as well as by the Labour Code, approved by Law No. 7/2009, of February 12th, as currently worded.

2. The competition is open under No. 1 of RJEC's article 23 for the performance of the functions carried out by doctorate fellows who meet the eligibility requirements as of December 31st 2017.

III. Workplace

The workplace is located at ISCTE-University Institute of Lisbon, Av. ^a das Forças Armadas, 1649-026 Lisbon.

IV. Remuneration

1. The monthly remuneration is the amount established in No. 1 of article 5 of the Implementing Decree No. 11-A/2017 and in subsection a) of No. 1 of article 15 of Decree-Law No. 57/2016, corresponding to level 33 of the single salary scale, approved by Ordinance No. 1553-C/2008, of December 31st, in the gross amount of Euro 2.128,34.

V. Competition admission requirements

National, foreign and stateless candidates may apply for the competition, provided they hold a doctorate degree and possess a scientific and professional curriculum deemed as a suitable profile for each of the positions in competition. In case the Doctorate degree has been awarded by a foreign higher education institution, it must comply with the provisions of Decree-Law No. 341/2007, of October 12th.

VI. Evaluation and selection method

1. Under the terms of article 5 of Decree-Law No. 57/2016, selection takes place through evaluation of the candidates' scientific and curricular path.
2. The evaluation of the scientific and curricular path concerns the relevance, quality and topicality of the candidate(s)' contributions, according to the criteria set forth in Decree-Law No. 57/2016 with the amendments introduced by Law 57/2017, considering the specific requirements and the suitability to the tasks to be performed.
3. The period of five years referred to in the preceding paragraph may be increased by the board of examiners, at the candidate's request, when such is justified on grounds of suspension of scientific activity for socially protected reasons, namely for reasons of parental leave, extended serious illness, and other legally protected situations of unavailability for work.
4. As established in No. 4 of article 5 of Decree-Law No. No. 57/2016, the setting of the evaluation criteria must comply with the specific requirements and the suitability to the tasks to be performed.

VII. Curricular evaluation

1. The adopted selection method is curricular evaluation.
2. The board of examiners undergoes the candidates' curricular evaluation in compliance with the criteria adopted, using an integer scale from 0 to 100, the final classification being obtained by the average of the scores attributed by each member of the board of examiners.
3. Candidates who score 70 points or more are considered to be approved in absolute merit, and the remaining candidates are excluded from the competition procedure, being considered by the board of examiners as not holding a scientific and professional curriculum which reveals a suitable profile for the position in competition.

VIII. Final classification and ranking

The final classification of each candidate corresponds to the score obtained in the curricular evaluation, and it is to the board of examiners to prepare the successful candidates' ranking list, with their respective classification.

IX. One doctorate position to carry out science and technology management activities at ISCTE-University Institute of Lisbon through UNIDE-IUL.

IX.1 – Description of position

This position is aimed at developing a plan of activities for science and technology management, within the field of social sciences, with a view to contributing towards the development and deployment of the strategic plan, specifically aiming at boosting fund raising, particularly from abroad, identifying and promoting funding opportunities, contributing for and supporting the planning and execution of initiatives to foster participation in international research programmes, managing and monitoring scientific activity and promoting culture and scientific practices. The vacancy is open under the terms of No. 1 of RJEC's article 23, regarding the scholarship identified by the reference code BGCT-UID/GES/00315/2013.

This competition's admission requirements are holding the doctorate degree, being a fluent user of the Portuguese and English languages, and having established experience in science and technology management within the field of Social Sciences. Accordingly with article 13 of Decree-law No. 57/2016, the board of examiners is composed by Professor Maria de Lurdes Rodrigues, Associate Professor with Aggregation and Rector of ISCTE-IUL, who chairs, and by Professors Isabel Salavisa, Associate Professor with Aggregation and ISCTE-IUL's Vice-Rector for the area of Research, and Carina Cunha, Coordinator of ISCTE-IUL's Research Support and Projects Office.

Considering that the intervention of the Rector, Professor Maria de Lurdes Rodrigues, as Chair of the Board of Examiners, takes place under the terms and for the purposes of the content of No 4 of article 13 of Decree-Law No. 57/2016, of August 29th, that is, in the scope of her role as ISCTE-IUL Rector, regarding the contents of the abovementioned legal guidelines, along with the contents of articles 30 and 31 of the Statutes of ISCTE-IUL – ratified by Legislative Order No. 18/2009, of August 30th 2009, and published in *Diário da República*, 2nd Series, No. 89, of May 8th 2009 - her Excellency, the Rector of ISCTE-IUL may delegate such duties to the Vice-Rectors, the Administrator, and to the organic units' Directors the responsibilities that prove to be necessary, in the scope of the functions to which she has been appointed, considering the contents of the aforesaid legal guidelines.

IX.2 Evaluation criteria

The curricular evaluation criteria adopted in the context of the position in competition are the following:

1) Activities of management of science, technology and innovation programmes, or know-how regarding the observation and monitoring of the scientific and technological system or of higher education, in Portugal or abroad (85%). The evaluation of this criterion shall consider the candidate's experience in carrying out

international applications, experience in the main R&D funding mechanisms, and experience in identifying and disseminating R&D funding opportunities.

2) Activities of knowledge extension and dissemination carried out throughout the last five years, namely in the context of the promotion of culture and scientific practices, considered of greater relevance by the candidate, namely: promotion and monitoring of scientific culture and practices; and dissemination of knowledge and research outputs to society (15%).

X. Prior hearing and homologation

1. Regarding the list of admitted and excluded candidates, as well as the final classification and ranking of candidates there is the possibility of holding interested party hearings, under the terms of articles 121 and 122 of the Administrative Procedure Code, and the interested parties shall be notified via e-mail.

2. The competition process may be referred to by the candidates at the Human Resources Unit, under the terms of the notification mentioned in the previous point.

3. The board of examiners' final deliberation is homologated by the ISCTE-IUL's Rector, who is also responsible for deciding on the hiring.

XI. Application formalisation

1. Applications are formalised by means of a request sent to the Rector of ISCTE-IUL, soliciting the approval of the application and indicating the competition to which he/she is applying for, candidate identification, including full name, identity card or Citizen Card number and date, or civil identification number, birthdate, address and contact address, including e-mail and telephone contact. In said request, the candidate shall manifest his/her consent regarding communication and notifications via e-mail in the context of the competition procedure, indicating their respective address (according to the template available at <https://www.iscte-iul.pt/conteudos/iscteiu/quem-somos/trabalhar-no-iscteiu/990/concursos>).

2. The application includes the following documents:

a) Document certifying that the candidate holds the doctorate degree. Regarding holders of doctorate degrees obtained abroad, they shall present a document attesting recognition by a Portuguese higher education institution, under the terms of Decree-Law No. 341/2007, of October 12th, and any procedures therein prescribed must be complied with upon the application deadline.

b) Motivation letter, limited to 600 words, including a reflection on the suitability of the candidate for the position and the science and technology management activities to be carried out at ISCTE-IUL.

c) An electronic copy (pdf) of the detailed curriculum vitae, organised in accordance with the evaluation criteria set forth in this public notice.

3. Applications may be submitted in Portuguese or English language and shall be submitted, in person, during normal working hours, or sent by e-mail to ISCTE-DL57@iscte-iul.pt until the deadline defined in this public notice. A message acknowledging its receipt is issued immediately upon the submission of an e-mail application.

4. Candidates who incorrectly formalise their application or who do not produce proof of meeting the necessary requirements are excluded from admission to the competition. The board of examiners has the power, in case of doubt, to require any candidate to submit documents confirming their statements.

5. False statements submitted by candidates shall be penalised in accordance with the law.

XII – Non-discrimination and equal access policy

ISCTE-IUL actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, impaired or deprived of any right or exempted from any duty due to his/her age, gender, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race , territory of origin, language, religion, political or ideological beliefs and trade union membership.

XV. Under the terms of D.L. No. 29/2001, of February 3rd, a candidate with disability has priority in case of equal classification, which outweighs any other legal priority. Candidates shall provide a sworn statement, in the application form, declaring their respective degree of disability, type of disability and the forms of communication/expression to be resorted to in the selection process, under the terms of the aforementioned decree.

ISCTE-IUL, the 31th July 2018, The Rector, Maria de Lurdes Rodrigues