

Public Notice - It is hereby made public that, following my order issued on January 26th 2017, within 30 (thirty) working days counting from the day immediately after the publication of the current Public Notice in Diário da República, the international recruitment competition for a public service employment contract of indefinite duration for one (1) position of Associate Professor in the subject area of Social Research Methods, at ISCTE-IUL's Department of Social Research Methods, is open. The competition is open accordingly with articles 37th to 51st and 62nd - A of the Statute of the University Teaching Career, annex to the Decree-Law No. 205/2009, August 31st, and altered by the law No. 8/2010, 13 May, henceforth referred to as ECDU, and other applicable legislation, namely from ISCTE-IUL's Regulation for Career Staff Recruitment, Selection and Hiring, published in Diário da República, 2nd series, No. 193, of 4 October 2010, and is terminated with the fulfillment of the employment position. The evaluation of the trial period, when applicable, is carried out under the terms of ISCTE-IUL's Teaching Staff Affiliation Scheme, considering ISCTE-IUL's Teaching Staff Service Regulation and Teaching Staff Performance Evaluation Regulation.

Admission requirements

1. Hold the Doctorate Degree in the area of Social Research Methods, or in the area of Social Science, for more than five (5) years. In case the Doctorate degree has been awarded by a foreign higher education institution, it must be recognised by a Portuguese higher education institution, as foreseen in Article 4, Decree-law No. 342/2007, of October 12th.
2. Master the Portuguese language, spoken and written.
3. Master the English language, spoken and written.

Submission of applications

1. Applications shall be submitted, in person, during normal working hours, or sent by registered post with acknowledgement of receipt, until the end of the deadline, to ISCTE-IUL's Human Resources Unit, Avenida das Forças Armadas, 1649 -026, Lisbon.
2. Applications sent by e-mail shall not be accepted.

Workplace

ISCTE-Instituto Universitário de Lisboa

Av. das Forças Armadas

1649-026 Lisbon, Portugal

Application fulfilment

The application shall include the following documents:

1. Request to the Rector of ISCTE-IUL, soliciting the approval of the application, including the candidate's complete name, and the name adopted in bibliographic references, identity card number and date or civil

identification number, residence and contact address, including email, telephone contact and current employment situation.

2. Documents supporting the fulfilment of the requirements set forth in points 1, 2 and 3 of the current Public Notice's number I.

2.1. Holders of doctorate degrees obtained abroad shall submit a document attesting its recognition by a Portuguese higher education institution, under the terms of Decree-Law No. 341/2007, of October 12th, and any procedures therein prescribed must be complied with upon the application deadline.

2.2. Candidates must submit a sworn statement of their mastery of the Portuguese and English languages at a level which allows them to lecture in such languages.

3. Two electronic copies (pdf) of a curricular and pedagogic plan of a course unit included in an ISCTE-IUL study cycle, developed in the subject area for which the competition is taking place, in the shape of a text (maximum 20 pages A4) which includes the following aspects: objectives, learning outcomes, methodology, evaluation, bibliography and the resources required for each topic in the syllabus. The candidate shall annex a pdf format copy of the pedagogic resources (slides, tests, text keys or other pedagogic material considered relevant for the competition) regarding the referred course unit.

4. Two electronic copies (pdf) of an original triennial research project including the following aspects: objectives, methodology and expected results (maximum 20 pages A4).

5. One (1) printed or photocopied copies, and two (2) in non-editable electronic format (pdf), of the candidate's curriculum vitae, indicating the publications and projects carried out and published by the candidate, as well as the pedagogic activity developed by the candidate. The candidate must highlight five (5) works and/or publications he/she considers as the most representative of his/her activity in the subject area for which the competition is aimed and indicate the articles he/she considers as corresponding to the requirements in this public notice's point V, indicating the respective ISSN or ISBN. The candidate(s)'s curriculum vitae shall be in conformity with the evaluation criteria in this public notice's point VI.

6. Two printed or photocopied copies of each of the works mentioned in the curriculum vitae. The works may be submitted in paper or in non-editable electronic format (pdf).

7. Any other relevant elements illustrating the capability of the candidate to carry out the professional position.

8. The presentation of documents confirming that the candidate holds all the general requirements for the constitution of a public employment legal relationship is not required, sufficing the candidate's sworn declaration, in the application request or in annex document, of his/her exact current professional situation, regarding each of the following topics:

a) non-inhibition from the exercise of public service or from the exercise of the professional position in question;

b) having the necessary physical capability and psychological profile to carry out the functions, as well as having complied with the mandatory vaccination laws.

9. The documents included in the application must be submitted in Portuguese or English language.

10. The failure to submit the documents required under the current public notice, their submission beyond the stipulated deadline or the submission of counterfeit document shall result in the exclusion of the candidate from the procedure.

Absolute merit evaluation criterion

Being the applications duly fulfilled in compliance with the requirements of the current public notice, the admission of candidate(s) in absolute merit will depend on the possession of curriculum in the subject area of Social Research Methods, Sociology, Anthropology or Political Science, with relevant experience in quantitative methods, which meets the following minimum standards: publication, throughout the previous 5 (five) years, of 5 (five) scientific texts in the form of articles, scientific books or book chapters, being that at least 3 (three) of those texts must be published, or definitively accepted for publication, in scientific journals indexed in WOS/ISI or SCOPUS.

Selection method and evaluation criteria

1. Candidates approved in absolute merit will be subject to the Curricular Evaluation selection method, in accordance with the evaluation criteria defined in the next point.

2. Evaluation Criteria

The ranking of candidates for the competition shall be based on the candidates' pedagogic and scientific merit in the area of Social Research Methods, accordingly with the following factors:

A - Scientific Merit (50%)

In the evaluation of scientific merit, the following items will be considered:

A-1) Scientific production (25%) – books, book chapters, articles in scientific journal and in minutes of scientific meetings (conferences, colloquia, congresses, seminars, study days, forums, etc.), active participation in national or international events, organisation of national or international scientific events. The evaluation of this parameter shall consider the quantity, originality and diversity of the output, the scientific autonomy shown, the level of internationalization, the recognition by the scientific community (awards or other forms of recognition and distinction by the scientific, academic or professional community) and the impact of the scientific production.

A-2) Scientific projects (15%) – participation in scientific projects with national, international, public or private funding, as well as non-funded projects. In the evaluation of this parameter shall be considered the quantity, degree of incorporation of the project (national or international network), the competitive nature of the project regarding funding conditions, contribution in terms of assets and resources for the research structures and the

researcher's type of involvement (coordinator or participant). This item shall also include the evaluation of the quality and relevance of the triennial research project referred in IV-4.

A-3) Scientific coordination and leadership (5%) – creation and leadership of research teams, teams for the scientific management of organic and research units, and coordination of scientific or academic management bodies in institutes, schools, departments, research units and inclusion in governing bodies of national and international scientific associations. The evaluation of this parameter shall consider the duration of the activity and the width of the role.

A-4) Scientific evaluation (5%) – Participation in national or international boards of examiners for academic examinations and participation in national or international scientific evaluation and consulting panels for the attribution of scholarships, projects, researcher positions or research units, participation in commissions for scientific events, active collaboration in the edition, evaluation and revision of national or international scientific publications. The evaluation of this parameter shall take into account the number, the role and the diversity of activities.

B - Pedagogic Merit (35%).

In the evaluation of pedagogic merit, the following items shall be considered:

B-1) Teaching activity (10%) – teaching course units, pedagogic performance, involvement in course management (lecturer or coordinator), coordination of programmes and lecturing in foreign and international universities. The evaluation of this parameter shall consider the number and diversity of curricular units taught and the educational performance evaluation.

B-2) Pedagogic innovation (5%) – promotion of pedagogic initiatives aiming at the enhancement of teaching and learning processes, creation of new undergraduate and postgraduate programmes or of new course units, and restructuration of study plans or course units, participation in pedagogic structures, promotion and improvement of the pedagogic activity enhancement processes for study cycles or other teaching activities. In the evaluation of this parameter the number, nature and diversity of activities shall be taken into account.

B-3) Supervision (5%) – supervision of dissertations, theses and post-doctoral projects, and the scientific excellence of the supervised works. The evaluation of this parameter shall take into account the number and diversity of supervisions, considering those already concluded and those in progress.

B-4) Pedagogic publications (5%) – educational handbooks or other publications of pedagogic scope. In this parameter's evaluation, the number, diversity, originality and impact of the respective publications are to be taken into account.

B-5) Pedagogic curricular plan referred in this public notice's point IV-3 (10%).

C - University extension (5%). The evaluation of the participation in university extension tasks shall take into account the provision of services in the scope of economic and social knowledge enhancement, the continuous training programmes, those of exchange of experiences, courses and seminars aimed at knowledge divulgation

and other activities relevant for research, namely the provision of services to the community in the scope of organisation, cooperation and consultancy service to other institutions.

D – Academic management activity (10%). In the evaluation of the participation in higher education institutions' direction and management bodies, the following item is considered: performance of activities resulting from the participation in university management bodies, institution promotion, ad hoc commissions, recruitment of new students and other activities which support the regular operation of higher education institutions.

3. Voting ordering and methodology

The deliberation is taken by absolute majority, that is, by a half plus one vote of the members of the board of examiners attending the meeting. For this effect, before the commencement of the voting, each member of the board of examiners presents a written document, which must be included the minutes, proposing, if that is the case, the ordering of candidates, duly based on the evaluation criteria referred in No. 2, in which he/she classified the candidates in the full scale of 0 to 100 in each of the evaluation indicators. In the various voting rounds, each member of the board of examiners shall respect the ordering he/she has presented, and abstentions shall not be allowed. The first round aims to determine the candidate who shall be positioned in the first place. In case a candidate obtains more than a half of the votes of the members of the board of examiners attending the meeting, that candidate is automatically positioned in the first place. If that does not happen, the voting is repeated after excluding the candidate less voted in the first round. In case of a tie between two or more candidates in the less voted position, the board of examiners proceeds to a voting round to break the tie and, if the tie persists, the president of the board of examiners shall decide which candidate shall be withdrawn. The process shall be repeated until one candidate obtains relative majority to be first-placed. The same process is repeated to obtain the second-placed candidate and so on and so forth until an ordered list of all the candidates is produced. Whenever there is a tie in number of votes for all the candidates, the president of the board of examiners has the casting vote, accordingly with article 12 of ISCTE-IUL's Regulation for Career Faculty Staff Recruitment, Selection and Hiring.

4. The board of examiners deliberates on the necessity to proceed to public hearings of the admitted candidates, which, if carried out, obey to the established in articles No. 8, 2 and 20 of ISCTE-IUL's Regulation for Career Faculty Recruitment, Selection and Hiring.

Constitution of the Board of Examiners

The board of examiners is chaired by Professor Jorge Costa Freitas Branco, full professor at ISCTE – University Institute of Lisbon, and is composed by the following professors, who, according to ISCTE-IUL's Scientific Council, are integrated in the subject area in competition.

Professor Carlos Manuel da Silva Gonçalves, full professor at the Faculty of Letters, University of Porto;

Professor João Alfredo dos Reis Peixoto, full professor at the Lisbon School of Economics and Management (ISEG), University of Lisbon;

Professor Luís António Vicente Baptista, full professor at the Faculty of Social Sciences and Humanities, NOVA University of Lisbon;

Professor Maria Luísa Pedroso de Lima, full professor at ISCTE-University Institute of Lisbon;

Professor António Manuel Hipólito Firmino da Costa, full professor at ISCTE-University Institute of Lisbon.

VIII. VIII. The interested parties shall be informed of the lists of admitted and excluded candidates, as well as of the final classification and ordering of candidates, by means of posting in the notice board of ISCTE-IUL's Human Resources Unit and through notification sent by registered post with acknowledgement of receipt and/or notice published in Diário da República. The competition process may be consulted by the candidates in the Human Resources Unit, under the terms of the notification referred to in the previous point.

IX. IX. Pursuant to subparagraph h) of article 9 of the Constitution, the Public Administration, as employer entity, promotes a policy of equality of opportunities between men and women in the access to employment and professional development, scrupulously guaranteeing the avoidance of any kind of discrimination, including the adoption of inclusive language.

ISCTE-IUL, January 12th 2018 – The Rector, Luís Antero Reto