*(To be completed by the host institution)*

It’s hereby certified that the student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name and Surname)

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| **PART 1 – To be filled on the day of arrival** |

Arrived at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Host Institution)

on \_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

Date and Signature: …………………………………………………………………………………………………………………………

Name of the Signatory: ………………………………………………………………………………………………………………… Stamp

Function: ……………………………………………………………………………………………………………………………………………………

***After receiving the arrival confirmation the student must send this declaration to the International Relations Office by-mail*** [***outgoing.iro@iscte.pt***](mailto:outgoing.iro@iscte.pt)***.***

***\*PLEASE MAKE SURE YOU LET US HAVE THIS FORM WITHIN 10 DAYS OF YOUR ARRIVAL.***

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| **PART 2 – To be filled on the day of departure** |

Attended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Host Institution)

until the \_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

Date and Signature: …………………………………………………………………………………………………………………………

Name of the Signatory: ………………………………………………………………………………………………………………… Stamp

Function: ……………………………………………………………………………………………………………………………………………………

***PLEASE NOTE THAT THIS CERTIFICATE MAY NOT BE DATED PRIOR TO THE DAY OF DEPARTURE MENTIONED!***

***After receiving the departure confirmation the student must present this declaration to the International Relations Office within 15 days.***